

## Cabinet Meeting

<b>Meeting Date</b>	25 May 2016
<b>Report Title</b>	Appointments to outside bodies
<b>Cabinet Member</b>	Leader
<b>SMT Lead</b>	Director of Corporate Services
<b>Head of Service</b>	n/a
<b>Lead Officer</b>	Democratic and Electoral Services Manager
<b>Key Decision</b>	No
<b>Classification</b>	Open

<b>Recommendation</b>	<b>1. That Cabinet considers making appointments to the outside bodies listed in Appendix I (to follow) for the 2016/17 municipal year.</b>
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### 1 Purpose of Report and Executive Summary

- 1.1 This report is asking Cabinet to consider the list of outside bodies set out in Appendix I and agree representation for the municipal year 2016/17. It should be noted that appointments to other outside bodies, trusts administered by Swale Borough Council and statutory bodies were made at Annual Council on 18 May 2016. The remainder are to be made by the Cabinet as they are linked to the discharge of Executive functions.

### 2 Background

- 2.1 Proposals for nominations are set out in Appendix I.

The Council Leader is appointed to some bodies as Leader and others he has been appointed to as a consequence of being a member of a body, as shown on Appendix I.

- 2.2 **Register of Interests** – Members are required to record any changes to their interests arising from their appointment to an outside body.

Further guidance and advice on outside body appointments will be forwarded to Members.

### 3 Proposal

- 3.1 Cabinet are asked to consider the list of outside bodies, and then make appointments to them.

## 4 Alternative Options

- 4.1 Cabinet can decide not to make appointments to some or all of the outside bodies listed.

## 5 Consultation Undertaken or Proposed

- 5.1 Following the review of outside body appointments undertaken during 2011/12 municipal year, arrangements were audited and a protocol was agreed; although this protocol does not cover Cabinet appointments or representation on outside bodies.

## 6 Implications

Issue	Implications
Corporate Plan	A Council to be proud of.
Financial, Resource and Property	None identified at this stage, although should the Cabinet recommend to Council to review the process and policy of nominations on outside bodies, this would have a human resource implication.
Legal and Statutory	<p>The Local Authorities (Functions and Responsibilities) (England) Regulations 2000 sets the responsibilities between Council and the Executive.</p> <p>Some appointments are as Trustees or Directors which have specific legal responsibilities and liabilities for the individual member.</p> <p>To ensure compliance with the Members' Code of Conduct any member appointed to an outside body must review their declaration in the Members' Register of Interests within 28 days of any change.</p>
Crime and Disorder	None identified at this stage.
Sustainability	None identified at this stage, although should there be a further review of the process and policy of nominations on outside bodies, this could have equality and diversity implications.
Health and Wellbeing	None identified at this stage.
Risk Management and Health and Safety	The audit of outside bodies reviewed the roles and capacities of Members the Council nominates to outside bodies. The audit enabled the Council to identify and manage any risks that may arise from making appointments to outside bodies and allows members to take informed decisions about whether or not they wish to accept appointments that could impose significant legal obligations on them.
Equality and	None identified at this stage, although should there be a further

Diversity	review of the process and policy of nominations on outside bodies, this could have equality and diversity implications.
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## **7 Appendices**

The following documents are to be published with this report and form part of the report

- Appendix I: Sets out the current representation on trusts and outside bodies and proposed nominations (to follow).

## **8 Background Papers**

None.